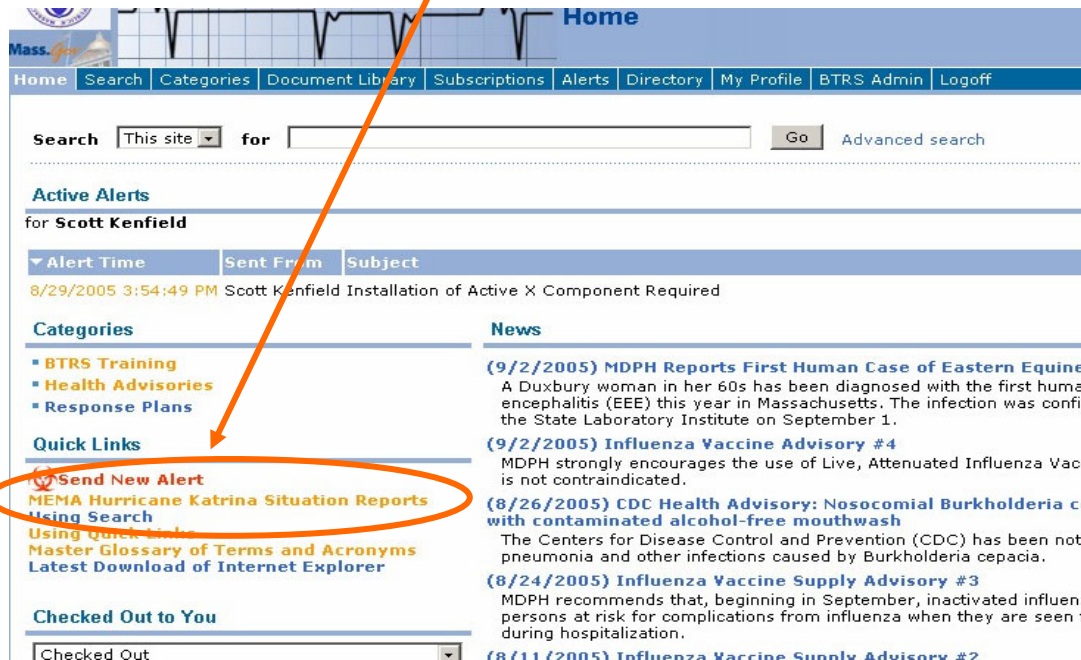


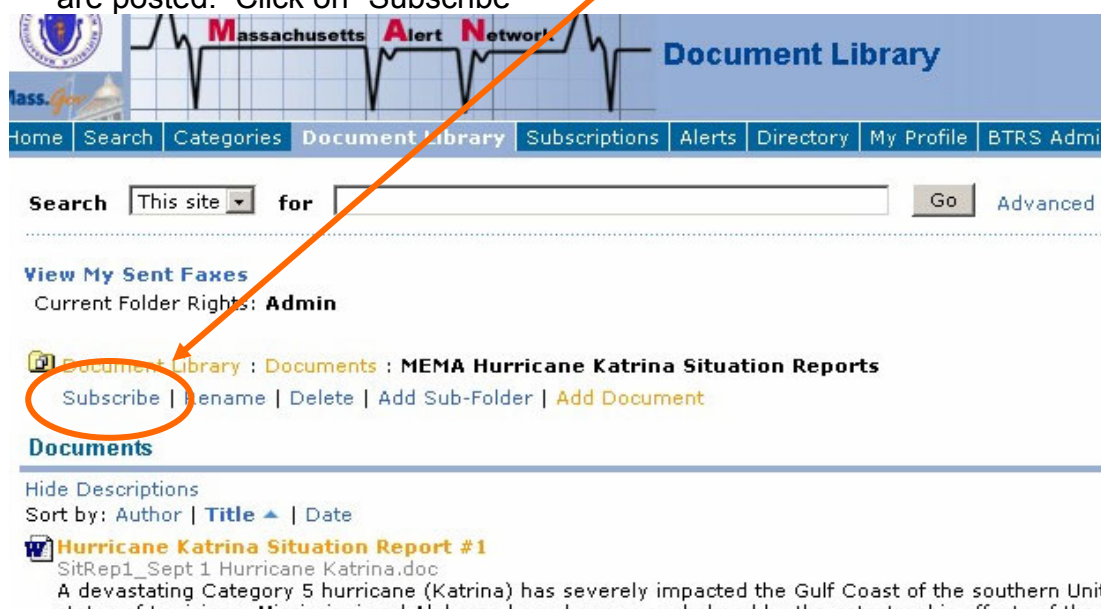
Health & Homeland Alert Network

Subscribing to MEMA Hurricane Katrina Situation Reports

1. Login to the Health & Homeland Alert Network
<http://mass.gov/alertnetwork>
2. From the HHAN homepage click on the "MEMA Hurricane Katrina Situation Reports" Quick Link



3. You will be directed to the "MEMA Hurricane Katrina Situation Reports" folder inside the HHAN Document Library.
4. By subscribing to this folder you will be notified when new situation reports are posted. Click on "Subscribe"



5. Enter the Required Information:

- a. Name the Subscription
- b. Email (if desired) for notifications

- c. How Often to be Notified
"When a change occurs"
is recommended

Il also
ovide

Type a name for this subscription: (Required)
MEMA Hurricane Katrina Situation Reports

E-mail notification (optional)
Send to:
(For example, someone@microsoft.com)

How Often:
When a change occurs
Once a day
Once a week

Ok Cancel

The screenshot shows a web form for creating a subscription. It has three main input sections: a text box for the subscription name, an email address field, and a dropdown menu for notification frequency. Orange arrows from the instructions above point to each of these fields. The 'How Often' dropdown is open, showing 'When a change occurs' as the selected option. At the bottom right are 'Ok' and 'Cancel' buttons. To the left of the form, the text 'Il also' and 'ovide' is partially visible.

6. Press "OK"

Questions:

Contact Scott Kenfield (DPH)

HHAN Coordinator

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